

Register My Athlete

INSTRUCTIONS FOR PARENTS:

If you have already established an account in Register My Athlete for a sibling, you may go into that account and register a new athlete.

1. Go to www.registermyathlete.com
2. **Create an Account:** Begin creating your account by clicking on “Create An Account.” After filling in the required information the system will automatically log you in and you will be required to accept terms of use.
3. **Add a New Athlete:** The next step is to add an athlete. You can do so by clicking the “My Athletes” tab on the left-hand side of the page or by clicking “Add Athlete” underneath the “My Athletes” tab. This only needs to be done once during each athlete’s entire career at STMS. The information entered will carry over from year to year. This information includes your athlete’s contact information and medical information.
4. **The Athlete’s Profile:** After you create your athlete you will be brought to their Profile Page. This page is a summary of their information and involvement.
5. **Register for a Sport:** Click “ Register For A Sport” to begin the sport registration. You will be asked to choose which sport your athlete is registering for. You may choose multiple sports.
6. **Your Registration Checklist:** This page shows the status of your athlete’s registration. You will need to complete several steps to complete registration including agreeing to documents, signing electronically and uploading physical forms.

7. **Physicals:** Physical exams are valid for all 3 years your student is at South Tahoe Middle School. Parents have the ability to upload the physical form to the system. Uploaded documents will need to be verified by the school prior to being accepted as complete. If a document upload is rejected for any reason, the parent will receive an email with the rejection reason. After the error has been corrected, parents will be able to re-upload the document for verification. 8.

Complete Registration: Your registration is complete once all items on the checklist have been completed.

After Registration: After registration is complete you can login at any time to view the status of your athlete and their participation on the team.

Register My Athlete Tech Support

Email Support: support@registermyathlete.com

Phone Support 435 213-1601

If you have any questions please contact STMS Athletic Administrator, Tom Brown at tbrown@ltusd.org (530-541-6404 ext. 1784) Athletic Director, Kevin MacCarry at kmaccarry@ltusd.org (530 541-6404 ext 1737)